

Minutes of the Town of Stockbridge Ad-Hoc Zoning Bylaw Review Committee

Date of Meeting: November 13, 2017, 5:30 p.m.

Committee Attendees: Kate Fletcher (co-chair, PB), Ruth Pearce (co-chair, PB), John Hart (CC), Jim Murray (ZBA), Carl Sprague (HPC)

Audience: Tom LaBelle, Gary Pitney, Sean Ferry, Julie Edmonds, Barney Edmonds, Barbara Kenny, Charles Kenny, Marie Raftery, George Shippey, Jim Finnerty, Jim Balfanz, Anita Schwerner, Rich Dohoney, Denny Alsop, Donald Chabon, Christine Rasmussen, David McCarthy

Welcome: Kate Fletcher welcomed the committee members and the audience to the third meeting of the ad-hoc committee.

Minutes of previous meeting: First item on the agenda was the minutes of the October 23, 2017 meeting. Minutes approved unanimously. Ruth will ask Danielle to post these on the town website.

Follow up on actions items:

State information about the GIS: There are several layers to GIS and the timing for updates is different depending on the layer and the source.

Diagrams in the bylaws: This allowed and they are commonly used to clarify definitions and by-law application.

Crosscheck of Stockbridge definitions against MGL: Waiting on answer from BRPC.

Request to the building inspector to provide redlined bylaws for our consideration: Ruth to follow up directly.

Discussion about the post-review format of the bylaws:

- Annotate for dates of approval by (a) town (b) AG. This would be for changes going forward rather than past changes.
- Online searchable format with cross-referencing, dynamic links etc.
- Proposal – all articles for the town warrant should be cross-referenced to the bylaw(s) affected.
- Proposal – all articles for the town warrant should be presented as a redline form highlighting the changes proposed.

Definitions Review

This section of the minutes is accompanied by a marked electronic copy of the Zoning Bylaws (see attached)

1. Proposal – define a list of estates that are considered Cottage Era (and ones that are not).
2. Proposal – owners should be able to propose properties that could be included in the list. It was suggested that the 80 acre land requirement is arbitrary and not specific enough.

3. Anita Schwerner has provided a history of the Cottage Era Estate Bylaw to the committee that will be reviewed at a future meeting.
4. Christine Rasmussen has provided the committee with an annotated set of definitions with proposed additions and amendments for the committee to review.
5. We thank the many townspeople who have provided written input on various aspects of the review. All submissions will be reviewed by the committee.
6. Discuss of the definitions continued. Several definitions were discussed that the committee felt needed to be reviewed in conjunction with the relevant bylaw and not in isolation.

Any other business

None

The Committee voted to close the meeting at 6:30pm

Actions:

Action	Owner	Due Date	Status
Follow up with town building inspector with a view to receiving marked up bylaws by October 6 for the committee to review	John Hart	10/2/17	Request made to PB Chair to follow up
Committee to review definitions and be ready to discuss	ALL	10/23/17	In progress
Committee to review the Zoning Bylaw Purpose and general content	ALL	10/23/17	Complete
Speak to town administrator about Communications options	Ruth	10/3/17	Complete
Minutes be put on website	Ruth/Danielle	10/26/17	Complete
Request for electronic/editable copy of bylaws for tracking suggested review & changes	Ruth/Danielle	10/26/17	Received
Information about GIS updates and definitions	Kate	11/1/17	Complete
Check with BRPC on how to get our definitions cross-checked against MGL	Kate	11/1/17	Pending
Check whether we can add diagrams to illustrate some of the more complicated definitions and requirements	Kate	11/1/17	Complete
Look at other towns to see how they have created their online bylaws	Kate	Next Meeting	
Distribute all submissions from the town to the committee members	Kate	11/17/17	Complete
Follow up with building inspector on the redline copy of the bylaws	Ruth	Next meeting	

Grayed out items will be deleted in the next set of minutes as they are complete.

Next meeting: Wednesday, November 29 at 5:30 p.m. (postponed from Monday, November 27)