

**FINANCE COMMITTEE MEETING MINUTES
THURSDAY, JUNE 20, 2019 AT 6 PM**

- 1. THE MEETING WAS CALLED TO ORDER AT 6 PM.**
- 2. FINANCE COMMITTEE ATTENDEES: JAY BIKOFSKY, JIM BALFANZ (DELAYED ARRIVAL), NEIL HOLDEN, DIANE REUSS, JIM MCMENAMY AND STEVE SHATZ**
- 3. TOWN ADMINISTRATION ATTENDEES: TERRY FLYNN AND CHRISTINE RASMUSSEN**
- 4. THE MINUTES OF THE “BABY TOWN MEETING” OF MAY 13, 2019 WERE REVIEWED AND APPROVED 5-0.**
- 5. SEVERAL RESERVE FUND TRANSFERS WERE THEN PRESENTED BY CHAIRMAN BIKOFSKY FOR DISCUSSION AND APPROVAL:**
 - * A TRANSFER OF \$9,500. REQUESTED BY PARKS AND RECREATION FOR STOCKBRIDGE BEACH REPAIRS OF FROZEN PIPES WAS REVIEWED AND APPROVED 5-0.**
 - * A TRANSFER OF \$4,500. REQUESTED BY PARKS AND RECREATION FOR THE PURCHASE OF SOCCER GOALS AND NETS WAS REVIEWED AND APPROVED 5-0.**
 - * A TRANSFER OF \$4,000. FOR ADDITIONAL SALARY EXPENSES OF THE INTERIM FIRE CHIEF, NEIL HAYWOOD, WAS REVIEWED AND APPROVED 5-0.**
- 6. THE FOLLOWING ITEMS REPRESENT FINANCE COMMITTEE GOALS AND OBJECTIVES FOR 2020 WERE DISCUSSED:**
 - * THE INSTALLATION OF A SECURITY SYSTEM FOR TOWN HALL WAS RAISED BY CHAIRMAN BIKOFSKY. AFTER DISCUSSION, THE COMMITTEE CONCLUDED THAT A REQUEST BE MADE TO TOWN ADMINISTRATION AS TO THE STATUS OF PRIOR APPROPRIATIONS APPROVAL, THE NEED TO UPDATE SYSTEM INSTALLATION SPECIFICATIONS AND CONSULTING CONTRACTS AND A DETERMINATION OF THE NEXT STEPS TO COMPLETE INSTALLATION.**
 - * THE COMMITTEE THEN RECEIVED A REQUEST FROM THE SELECT BOARD TO CONSIDER A RESERVE FUND TRANSFER TO STUDY THE DEVELOPMENT OF HARMFUL CYANOBACTERIAL ALGAE IN STOCKBRIDGE BOWL. IT WAS SUGGESTED THAT THIS MATTER BE DEFERRED UNTIL JUNE 28TH AND THAT DR. CHARLES KENNY BE ASKED TO REVIEW THE DETAILS OF THE SITUATION WITH THE FINANCE COMMITTEE AT AN 8:30 AM MEETING. THE FINANCE COMMITTEE MEETING WOULD FOLLOW AN EXPECTED SELECT BOARD APPROVAL AT IT’S MEETING ON JUNE 27TH.**

- * THE COMMITTEE THEN DISCUSSED REQUESTING FROM TOWN ADMINISTRATION ONGOING UPDATES OF CAPITAL PROJECTS TO INCLUDE A WRITTEN NARRATIVE, AMOUNTS BUDGETED AND EXPENSES TO DATE. THIS REQUEST WILL BE MADE FOR BUT NOT LIMITED TO, THE TOWN GARAGE PROJECT, LARRYWAUG AND AVERIC BRIDGE REPAIR/REPLACEMENT, WING WALL PROJECT STATUS OF THE CURTISVILLE BRIDGE AND THE DOWNTOWN TRAFFIC STUDY APPROVED AT THIS PAST SPRING ANNUAL TOWN MEETING.
- * THE COMMITTEE REQUESTED AN UPDATE OF THE FIVE (5) YEAR CAPITAL EQUIPMENT BUDGETS FOR, BUT NOT LIMITED TO, POLICE, FIRE, HIGHWAY, EMERGENCY MANAGEMENT AND PARKS AND RECREATION. IT WAS EMPHASIZED THAT THIS PROCESS, INITIALLY A PART OF ANNUAL BUDGETING, SHOULD BE ONGOING THROUGHOUT THE FISCAL YEAR.
- * A NEED FOR A GRANT WRITER WAS DISCUSSED BY THE COMMITTEE. THE MENTION OF EXPLORING THIS CAPABILITY ON A FULL OR PART TIME BASIS, INDEPENDENTLY OR AS A SHARED SERVICE WITH OTHER TOWNS WAS PRESENTED.
- * THE FINANCE COMMITTEE RAISED THE MATTER OF RECEIVING AN UPDATE OF CONSULTING EFFORTS AS WELL AS EXPENDITURES FOR THE TOWN'S RECENTLY APPROVED ECONOMIC DEVELOPMENT PLAN. ALSO MENTIONED WAS THE UPDATING THE STATUS OF THE TOWN'S MASTER PLAN.
- * ALLOCATION OF CPC FUNDS WAS THEN DISCUSSED BY THE COMMITTEE. IT WAS CONCLUDED THAT THE SELECT BOARD CONSIDER EXPLORING AN EXPANSION OF FUNDING BEYOND THE CURRENT HISTORIC TOWN ENTITIES TO INCLUDE: DEVELOPMENT OF AN AFFORDABLE TRUST FOR FIRST TIME HOME OWNERS, AS IS DONE IN OTHER STATES, AS WELL AS FUNDING CAPITAL INFRASTRUCTURE PROJECTS SUCH AS RESTORATION OF THE CURTISVILLE BRIDGE. THE COMMITTEE SUGGESTED THAT THE SELECT BOARD REQUEST CPC ENTERTAIN A GREATER NUMBER OF "COMMUNITY RELATED PROJECTS." THE FINANCE COMMITTEE RECOMMENDED THAT CPC ALSO PROVIDE THE SELECT BOARD PERIODIC PROJECT STATUS REPORTS INCLUDING ALLOCATION EXPENDITURES.
- * IT WAS THEN SUGGESTED THAT THE FINANCE COMMITTEE EXPLORE WITH THE DEPARTMENT OF REVENUE PUBLIC WORKSHOPS, AS WELL AS TRENDS AND DEVELOPMENTS THAT MIGHT BE APPLICABLE TO STOCKBRIDGE.
- * THE FINANCE COMMITTEE CONCLUDED THIS DISCUSSION WITH A RECOMMENDATION TO THE SELECT BOARD FOR PERIODIC JOINT MEETINGS TO DISCUSS THESE FY 2020 GOALS AND OBJECTIVES.

7. THERE BEING NO FURTHER BUSINESS, THIS MEETING WAS ADJOURNED AT 7:15 PM.

