

**SELECT BOARD MEETING MINUTES**  
**Thursday, August 15, 2019**  
**9:00 a.m.**  
**TOWN OFFICES, 50 MAIN STREET**

**Present:**

Terry Flynn, Chuck Cardillo, Roxanne McCaffrey and Mark Webber

**Call to Order:**

Terry called the meeting to order.

**Agenda:**

Roxanne read a statement thanking the Town Hall employees for their dedication and hard work over the past months and for warmly welcoming Mark Webber as interim Town Administrator.

First item on the agenda were department head reports.

Police Chief Darrell Fennelly reported that due to severe weather during the Encuentro Latino event at the Marion Fathers they had to evacuate and cancel the event an hour to an hour and a half early. He said that they will be following up at their action meeting next week to discuss adjustments to make future events safer. He also noted that the annual craft fair will be this weekend, the 17<sup>th</sup> and 18<sup>th</sup>, and he expects that the Town will be very busy. The radar enforcement program has been very active this summer. He noted that Town seemed to be busier this year, increasing stats and reporting which has limited foot patrol. Darrell noted that the Industrial Park was noted in the newspaper report on economic development as being a hot spot for crime. He stated that while there is a fair share of crime down there, the activity is spread out over a long period of time; there are good people and reputable businesses down there and the owner works closely with the Police Department when there are issues. Chuck asked where things stood with the bylaw for police notification of events over 250 people requiring safety plans and Darrell said that it was still with the Attorney General's Office for approval.

Len Tisdale, Highway Superintendent, had the Board sign authorizations for some State funded reimbursements. Len said that they will be paving portions of Mahkeenac Road this year, from Indian Road to Hawthorne Street and all of Hawthorne Street. The culvert on Hawthorne street will be completed thereafter. Roxanne asked about the status on the waterway between the Johnston's properties on 183 and Len said that as both Town dump trucks were broken down, they may have Donovan haul some stone and will be re-grassing according to Foresight's recommendations. Residents questioned the ability to widen some roads for pedestrian and biking safety. Roxanne questioned the status of Willard Hill and Len said that they would be paving next week and numbers were coming in on the relocation of the garage. The tentative completion date is September 1<sup>st</sup>. Roxanne questioned if the road was narrower than it was before; specifically, the Willard Hill – Cross Roads intersection. Lenny agreed to look into it.

Christine Rasmussen questioned if there was a time in the design process where neighbors could have input. Len said that the time for this project would be now and Christine suggested that there be a process in the future.

The Larrywaug Bridge will not be started until next spring as the tree area is habitat for the Eastern Long Eared Bat.

The Averic Bridge is in the Chapter 85 review; the one bridge that will allow entrance into the park. Once there is final approval, Len said that they hope to begin construction this fall and finish up in the spring. More funding will need to be applied for to do the second bridge.

The Curtisville Bridge is still being monitored and GTR has given temporary measures. A permanent fix would need to go through the Historical Commission. Terry said that he would meet with the commission to get some clarity.

Chris Marsden stated that the Chime Tower was being accessed, and the bells are again ringing. Terry noted that an engineer was being brought in to assess long term needs. Terry stated that Claire Williams organizes the people who ring the bells at the tower.

Proctor Hall roof repairs are scheduled for September 16<sup>th</sup>.

Mentioning security updates for the Town Office building, Chris said that the building would be re-keyed and some of the meeting rooms and offices locks would be upgraded to allow for locking doors from the inside; needed in the event of a lock down.

He continued saying that the drainage improvements project for the Town Offices were completed and that the Town Hazzard Mitigation plan is due for renewal; the project is in place and due to be completed in June 2020.

Fire Chief Vincent Garofoli provided departmental updates. Roxanne asked for an update on CodeRED which will be replacing Blackboard Connect as the emergency notification system for the Town. Vinny noted that this system will be more user friendly and the existing contact information will be imported into the CodeRED data base. There will be a link on the Town website and there will be paper enrollment forms available. By September 1<sup>st</sup> CodeRED should be in effect. Roxanne noted that everyone should check by logging in to make sure their information is current. Roxanne answered that a button for Code Red signup and account access would be on the town website's home page available by September 1<sup>st</sup> when asked how residents will be able to access. Vinny noted that he could have CodeRED remove incorrect or old information. Vinny noted that a test message would go out at system start up.

Tony Campetti, Sewer Superintendent, noted that the treatment plant as designed has a capacity to treat 460,000 gallons/day and currently are doing 160,000 gallons per day during peak season and therefore, there is room for expansion. Chuck suggested looking into extending sewer hook-ups around the lake.

Terry opened the meeting to second home owners who may have had questions.

Items discussed were the downtown traffic study/ intersection which is in the next step of the process; dangerous trees/ tree warden and timely action; address blind intersections; second homeowner representation; and the yearly second homeowner's meeting

**Adjournment:**

With no further business, Terry adjourned the meeting.