

STOCKBRIDGE SELECT BOARD MEETING MINUTES
Thursday, November 21, 2019
9:00 a.m.
TOWN OFFICES, 50 MAIN STREET

Present:

Terry Flynn, Chuck Cardillo, Roxanne McCaffrey and Mark Webber

Call to Order:

Terry called the meeting to order.

Agenda:

The first agenda item was Len Tisdale with highway department updates. He noted that the tree cutting on Larrywaug Bridge took place on Monday. One lane will not be allowed to be left open during construction and detours will need to be determined. When asked for a time frame Len said that it could be up to 6 months where traffic will not be allowed over the bridge. Terry made the recommendation that there be a "commercial truck ban on Larrywaug Crossroads and North Church Street".

Len met with the project manager for the highway garage and said that the new garage should be fully enclosed by mid-January.

Next was to take action on the Use of Town Counsel Policy. Mark explained that it was a bit wide open on who could contact Town Counsel and to tighten this up a policy was developed to limit access to Board and Committee chairs and designated department heads with requests copied to the Town Administrator's office. Terry asked that the Water & Sewer Commission chair be added to the list. Terry read the policy as follows:

For the purpose of optimizing utilization of Town Counsel, the Select Board, at their regular meeting held on November 21, 2019, adopted the following policy governing the use of Town Counsel by Elected and Appointed Officials, Town Departments and Town Committees. This policy shall be effective immediately and we thank you in anticipation of your cooperation.

- 1) The following list of Town officials or designee thereof shall have direct access to Town Counsel:
 - 3 members of the Select Board and the Town Administrator
 - Building Commissioner
 - Treasurer/Collector
 - Town Clerk
 - Town Accountant
 - Principle Assessor
 - Chief of Police
 - Conservation Commission Chair
 - Planning Board Chair
 - ZBA Chair
 - Board of Health Chair

- Town Moderator
 - Sewer and Water Commission Chair
 - Rest of River representative – Steve Shatz
- 2) Town Counsel questions/Inquiries from other elected or appointed Town Officials or Board and Committee Members shall first be referred to the Town Administrator’s Office for approval. However, under *M.G.L. c.268A, §22*, any Town employee who wishes to contact Town Counsel regarding an ethics matter may do so.
 - 3) Town Administrator shall be copied on all Town Counsel questions/inquires and correspondence directed to Town Counsel by authorized (*see #1, above*) municipal officials.
 - 4) This policy shall remain in effect until such time as amended by the Select Board.

Terry made a motion that the Board accept the policy as read. Roxanne seconded; all were in favor.

The next item involved the Zoning Review Committee and Terry said that at the Planning Board meeting on Tuesday, Kate Fletcher suggested that the Zoning Review Committee’s work was done and it was time to hand the process over to the Planning Board to complete a version of the cottage era bylaw. Terry expressed gratitude to the Zoning Review Committee and to its chair Kate Fletcher; along with Jim Murray, Bob Jones, Carl Sprague, Gary Pitney, and Roxanne. Roxanne also included thanks to Tom LaBelle and John Hart. Terry made a motion that they accept the recommendation by the Planning Board to dissolve the Zoning Review Committee and that the Planning Board take over the process and work with Joel Russell. Roxanne seconded; all were in favor.

Christine Rasmussen, Vice Chair of the Planning Board extended special thanks to Tom LaBelle for his extensive work and documentation on the definitions for the Zoning by Laws.

Announcements: Terry noted that there will be no Selectmen’s meeting on Thanksgiving. Mark noted that the Town received a \$1,600 rebate check from Mass Save and he thanked Laura Dubester and the other members on the Green Communities Committee for their efforts. Roxanne said that VHB has been out surveying the Main Street corridor and that the process is continuing to move forward.

Charlie Kenny also gave thanks to the Zoning Review Committee for their work.

Adjournment:

With no further business, Terry adjourned the meeting.